



State of Arizona
Department of Education

Jaime A. Molera
Superintendent of
Public Instruction

SPED 02-25

MEMORANDUM

Date: October 31, 2001

To: Special Education Administrators
School Principals
Special Education Teachers
Gifted Education Teachers
Parents
Librarians

From: Lynn Busenbark, Director of Program Support
Steve Mishlove, Director of Program Administration
Rita Kenison, Parent Information Network Coordinator
Arizona Department of Education/Exceptional Student Services

Subject: Purpose of CD - "Mission Possible: Resources for Special Education and Gifted Education" 2001 Edition

One of the primary functions of the Exceptional Student Services division at the Arizona Department of Education is to provide information to educators and parents. It is more cost effective to send a CD now that most schools and agencies have computers, even though printed versions are still available. We believed that parents and educators would have better access to the tools designed to "make their mission possible" if we produced a CD containing a majority of our publications and documents. One CD is being sent to every public school site and every public library so parents and community members may also access the contents.

Information from the disk can be sent directly to staff or parents with e-mail accounts or saved onto floppy disks. You may want to save some of the most frequently used forms, directories or links onto your computer's desktop. The CD is grouped into 8 categories in alpha order by folder and file names. See the Table of Contents on the reverse side. Contents on the CD were current as of September 2001 and will be periodically updated on the ESS web site. Check out the ESS web site at <http://www.ade.az.gov/ess>.

If you have questions or comments, please contact Joe Sambo at (602) 542-5445.